

MEETING NOTICE
ENVIRONMENTAL MANAGEMENT COMMITTEE MEETING
East Central Wisconsin Regional Planning Commission

COMMITTEE MEMBERS: *David DeTroye (Perm. Alt for Tom Reinl), Brenda Schneider, Jeremy Johnson (Perm. Alt. for Elizabeth Moses), Dan Gabrielson, Kevin Englebert (Perm. Alt. for Thomas Nelson), Matt Pleshek, Aaron Jensen (Perm. Alt for Brian Smith), Nate Gustafson (Perm. Alt. for Tom Egan), Bob Schmeichel*

Place: East Central Offices (400 Ahnaip Street, Suite 100, Menasha)
Date: Wednesday, June 12, 2024 (In-Person)
Time: 10:00 a.m.

Committee members - Please contact the East Central office to confirm your attendance.

AGENDA

1. **Welcome and Introductions**
2. **Roll Call**
 - A. Introduction of Alternates, Staff and Guests
3. **Approval of the Agenda/Motion to Deviate**
4. **Public Comment**
5. **Election of Chair and Vice Chair**
6. **Special Order of Business**
 - A. Presentation and Committee Overview
7. **Announcements and Discussion Items**
 - A. Water Quality Management Program Update – Joe Stephenson, Senior Planner
 - B. Non-Metallic Mining Reclamation Program Update – Scott Konkle, Senior Planner
8. **Old Business – Past Meeting Minute Approvals**
 - A. Environmental Management Committee, Jan. 10, 2024
9. **Informational/Discussion Items**
 - A. County Roundtable Discussion (*as time permits*)
10. **Establish Time and Place for Next Meeting(s)**
 - A. **Environmental Management Committee:** The next Environmental Management Committee meeting is scheduled for 10:00 a.m. on Wednesday, September 11, 2024 at the Commission Office (400 Ahnaip Street, Suite 100; Menasha).
 - B. **Commission Board:** The next Commission Board meeting is scheduled for Wednesday, July 24, 2024 at 10:00 a.m. at the Waupaca County Courthouse, 811 Harding Street-Room LL42 (lower level), Waupaca, WI 54981. (Date change due to WCA Conference conflict)
11. **Adjourn**

Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.

TO: Environmental Management Committee
FROM: Joe Stephenson, Senior Planner
DATE: June 5, 2024
RE: Water Quality Management Updates

This memorandum provides a comprehensive summary of activities and accomplishments from April to May 2024. These activities are categorized under Program Administration & Implementation, Public Outreach and Education, 208/WQMP Conformance Reviews, and Stockbridge and Sherwood 2040 SSA Plan Updates.

Program Administration & Implementation:

Collaboration with WDNR:

Successfully submitted the final Fox Cities SSA 2045 Plan to the Wisconsin Department of Natural Resources (WDNR).

- Staff attended SWIMS training on April 19, 2024.
- Participated in WDNR training on May 29, 2024.

Public Outreach and Education:

- Attended an EPA Webinar on Water Quality Management Practices on April 16, 2024.
- Participated in the AWRA Yearly Conference on April 25, 2024.
- Engaged in several EPA trainings focused on water quality and brownfields in May.
- Responded to various inquiries regarding the SSA amendment process for several Fox Cities communities.
- Developed population projections for the Stockbridge Facility Plan Update.
- Met with the Town of Black Wolf to discuss the Sewer Service Amendment Process and address questions about Sewer Service Plan Updates.
- Attended an EPA Environmental Justice Webinar on May 21, 2024.

208/WQMP Conformance Reviews:

- **Mainline Replacements:**
 - Completed reviews for the City of Neenah, Village of Little Chute, and three replacements in the City of Fond Du Lac.
 - Conducted reviews for three mainline replacements in the Village of Campbellsport.
- **Sanitary Extensions:**
 - Reviewed sanitary extensions for the Village of Harrison, specifically the Breezy Meadows Subdivision.
- **Private Laterals:**
 - Evaluated private lateral projects in the City of Appleton (Harvest Moon Estates Subdivision), City of Chilton (North Fill Building Industrial Park), and the Village of Greenville (Westhill Dentist Office).

Stockbridge and Sherwood 2040 SSA Plan Updates:

- Gathered demographic data and produced various charts and tables.
- Collected additional Wastewater Treatment Facility data and reviewed the yearly CMAR.
- Conducted multiple phone conversations and email exchanges with Sherwood and Stockbridge staff to foster collaboration.
- Held kick-off meetings with Sherwood municipal staff to initiate the 2040 SSA Plan updates.
- Sent maps and draft tables to the Village of Stockbridge for review.
- Drafted chapters 9 and 10 of the Stockbridge SSA Plan.
- Updated historic acreage calculations and acreage usage projections.

Conclusion: The activities over the past quarter reflect significant progress in our collaborative efforts with WDNR, extensive public outreach and education initiatives, thorough 208/WQMP conformance reviews, and critical updates to the Stockbridge and Sherwood 2040 SSA Plans. Our proactive engagement and strategic planning continue to drive our mission forward, enhancing community facilities and services.

Please let me know if you need any additional information or have any questions regarding these activities.

TO: Environmental Management Committee
FROM: Scott Konkle, Senior Planner
DATE: June 5, 2024
RE: NR-135 Regional Non-Metallic Mining Reclamation Program Update

Administration of the NR-135 Non-Metallic Mining Reclamation Program for the period of April 1st through June 30th typically involves the review and updates to financial assurance documents and site inspection scheduling.

Some noteworthy activities are as follows:

- Several updates to financial assurance documents have been received and processed;
- The Reclamation Plan Permit Application for the Faulks Bros. Construction, Inc. (Iola Pit), Town of Scandinavia, Waupaca, Wisconsin was approved on May 7, 2024;
- Jason Bergner, Town of Green Valley, Waupaca County is requesting a conditional use permit for Non-Metallic Mineral Extraction. A Conditional Use Hearing is scheduled June 5, 2024;
- The Ron Annunson Sand Pit, Town of Wolf River, Winnebago County was issued a Certificate of Completion (COC) on April 15, 2024.
- Year to date, 86 site inspections have been conducted which has resulted in an increase of 50 additional active acres;
- Year to date, seventeen drone flights have been conducted;
- There are no non-compliance issues to address at this time.



MINUTES
ENVIRONMENTAL MANAGEMENT COMMITTEE
East Central Wisconsin Regional Planning Commission
 Wednesday, January 10, 2024 - Virtual

COMMITTEE MEMBERS: David DeTroye (Perm. Alt for Tom Reinl), Brenda Schneider, Jeremy Johnson (Perm. Alt. for Elizabeth Moses), Jeff Nooyen, Kevin Englebert (Perm. Alt. for Thomas Nelson), Ken Capelle, Aaron Jenson (Perm. Alt for Brian Smith), David Albrecht (Perm. Alt. for Tom Egan), Bob Schmeichel

1. Welcome and Introductions - The meeting was called to order by Chair Kevin Englebert with the time noted at 10:00 a.m.

2. Roll Call

Committee Members Present:

David DeTroye (perm alt. for Tom Reinl) Calumet County
 Jeremy Johnson (perm alt. for Elizabeth Moses) Menominee County
 Kevin Englebert-Chair (perm alt. for Thomas Nelson) Outagamie County
 Jeff Nooyen Outagamie County
 Ken Capelle Shawano County
 Bob Schmeichel Winnebago County
 Brenda Schneider-Vice Chair Fond du Lac County
 Aaron Jenson (perm alt. for Brian Smith) Waupaca County
 David Albrecht (perm alt. for Tom Egan) Winnebago County

Committee Members Excused:

ECWRPC Staff Present:

Melissa Kraemer-Badtke Executive Director
 Craig Moser Deputy Director
 Colin Kafka Associate Planner
 Scott Konkle Senior Planner
 Mike Zuege GIS Manager
 Rachel Roth GIS Analyst I
 Leann Buboltz Administrative Coordinator

3. Approval of Agenda / Motion to Deviate Mr. Nooyen motioned to approve the agenda Mr. Capelle seconded the motion. The motion passed unanimously.

4. **Review of Staff Report from September 13, 2023** (Cancelled) meeting – Staff Report was acknowledged and no further discussion took place.

5. **Announcements and Discussion Items**

- A. 2024 Environmental Management Committee Schedule – Chair Englebert noted a correction of the Committee title from Economic Development to show Environmental Management Committee. Upon those changed, the Meeting schedule was accepted and placed on file.
- B. Water Quality Management Program Update – Craig Moser, Deputy Director.
Potential Additional Funding in 2024 - Ms. Craig Moser shared with the members that staff have participated in several calls with WDNR staff regarding additional federal funding through the Bipartisan Infrastructure Law (BIL) they have available to support the Water Quality Management programming in the state. He noted that the WDNR is planning a statewide

workshop in early 2024 for agencies administering this program on behalf of WDNR to learn more.

Staffing Update - Mr. Moser shared that Joe Stephenson will be joining East Central's team as a Senior Planner, leading the Water Quality Management program area. He noted that Mr. Stephenson recently served as the Director of Planning and Community Development for the City of Kaukauna and previously worked as a Principal Planner for the City of Menasha and Treasurer for the Village of Combined Locks. Joe is scheduled to begin his work with the Commission on Tuesday, January 16th.

- C. NR135 Program Update – Scott Konkle, Senior Planner gave a brief overview of the Program update noting that the member counties approved the increase of the operator annual fees from \$35 per acre to \$38 dollars per acre. East Central's portion of the operator annual fees increased from \$30 per acre to \$33 per acre. The WDNR's portion of the collected fees remains the same at \$5 per acre. Fees are calculated based on the un-reclaimed (Active) acres of a nonmetallic mining site. Mr. Konkle shared the activity by County(ies) with the Committee. He mentioned that it was an ambitious inspection schedule that was conducted over the year. The Report Update was accepted and placed on file.

Chair Englebert stated that the photos from the drone-fly are a great asset and a good part of this Program.

6. New Business/Action Items

A. Review & Action on 2024 Work Program & Budget Elements

- i. 1600 NR-135 Non-Metallic Mining Reclamation Program. Mr. Moser gave a brief overview of the NR-135. He stated that the NR-135 Non-Metallic Mining Reclamation portion of the work program is identified by the number 1600. He noted that staff will continue to track quarterly budget items, review new mine site applications/plan modifications, conduct site inspections, certify reclaimed acreage, and update financial assurance documents. Annual operator reporting activities and collection of associated fees will be conducted. Annual WDNR reporting will be submitted along with the WDNR portion of fees collected. GIS data creation and mapping will continue as part of program administration along with the continuation of the recently launched drone program. Operator assistance with permitting issues is on-going. Mr. Moser pointed out that the total Revenue should be shown as \$518,156. A motion was made by Mr. DeTroye and a second by Mr. Schmeichel to approve of the NR-135 Work Program as amended. Motion carried unanimously.
- ii. 1200 Water Quality Management Program – Mr. Moser shared that major components of the 2024 work program include the completion of plans for the Sherwood Sewer Service Area and the Stockbridge Sewer Service Area in 2024. The anticipated adoption of those two SSA Plans is late 2024. He noted that in 2024, staff plans to continue conducting Section 208 water quality conformance reviews and SSA Plan amendments, as necessary. During the meeting with the DNR, there was also discussion of additional federal funding through the Bipartisan Infrastructure Law (BIL) that may be available to support the Water Quality Management programming in the state. He noted that the emphasis of the additional funding will be on climate resiliency and environmental justice efforts. The DNR is planning a statewide workshop in early 2024 for agencies administering this program on behalf of DNR to learn more. A motion was made by m. Schneider and a second by Mr. Albrecht to approve of the work program and budget as presented. Motion carried unanimously.

7. Informational/Discussion Items

A. County Roundtable Discussion (*as time permits*)

Mr. Johnson – Menominee County shared that he has been attending meeting with the Menominee Tribe regarding their Land Use Plan update. He noted that they are happy to be a part of the conversations.

Mr. Albrecht – Winnebago County shared that he will be stepping down from his work on behalf of Winnebago County/Tom Egan due to health issues. Chair Englebert went on record commending his service on the Commission and thanking him for his dedication.

8. **Establish Time and Place for Next Meeting**

- A. The next Environmental Management Committee meeting will be at 10:00 a.m. on Wednesday, March 13, 2024 at the ECWRPC Office (400 Ahnaip Street, Suite 100; Menasha).
- B. The next Quarterly Commission Board meeting will be at 10:00 a.m. on Wednesday – January 24, 2024 – (TBD). Additional meeting details will be forthcoming.

9. **Adjourn** A motion was made by Mr. Schmeichel and a second by Mr. Nooyen to adjourn with the time noted at 10:30 a.m.

Respectfully Submitted

Leann S Buboltz – Administrative Coordinator
East Central WI Regional Planning Commission

** Note Meeting was not recorded.