

## MEETING NOTICE

### OSHKOSH METROPOLITAN PLANNING ORGANIZATION (MPO) TECHNICAL ADVISORY COMMITTEE

**DATE:** Thursday, October 24, 2024

**TIME:** 3:00 p.m.

**PLACE:** Oshkosh City Hall, Room 404; 215 Church Ave., Oshkosh

## AGENDA

1. Welcome and Introductions
2. Public Comment
3. Approval of Meeting Minutes
  - a. May 6, 2024
  - b. August 26, 2024
4. Staff Report
5. Proposed Resolution OSH-01-24: Adopting the Oshkosh Metropolitan Planning Organization Transportation Improvement Program 2025-2028
6. Proposed Resolution: OSH-02-24: Amending the 2024 Unified Transportation Work Program and Budget and Requesting an Extension of the Funding Eligibility period to Complete Work from Calendar Year 2024 in Calendar Year 2025 for the Oshkosh Metropolitan Planning Organization
7. Proposed Resolution OSH-03-24: Adopting the 2025 Unified Planning Work Program and the Annual MPO Self-Certification for the Oshkosh Metropolitan Planning Organization
8. Proposed Resolution OSH-04-24: Approving the Oshkosh Metropolitan Planning Organization Electric Vehicle Readiness Plan
9. Presentation and Discussion of Vision 2050 Survey Results
10. Next Meeting Date
11. Adjourn

*Any person wishing to attend this meeting or hearing who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.*

**MEETING MINUTES**

**OSHKOSH METROPOLITAN PLANNING ORGANIZATION (MPO)  
TECHNICAL ADVISORY COMMITTEE**

**DATE:** Monday, May 6, 2024

**TIME:** 10:00 am

**PLACE:** Oshkosh City Hall, Room 404—215 Church Avenue, Oshkosh, WI

Chair Rabe called the meeting to order at 10:00 am.

1. Welcome and Introductions

TAC Members Present

James Rabe (Chair) ..... Director of Public Works - City of Oshkosh  
Jim Collins ..... Director of Transportation - City of Oshkosh  
Bob Doemel.....Winnebago County-Highway Department  
Ethan Hollenberger..... Winnebago County

Staff Members & Guests Present

Melissa Kraemer Badtke .....Executive Director/MPO Director - ECWRPC  
Kim Biedermann.....Principal Planner - ECWRPC  
Rachel Roth..... GIS Analyst - ECWRPC  
Jennie Mayer.....Safe Routes to School Coordinator - ECWRPC  
Kate Blackburn.....Associate planner - ECWRPC

2. Public Comment – No public comments received.

3. Approval of Meeting Minutes

- a. Discussion and approval of February 14, 2024 Meeting Minutes. A motion was made by Mr. Collins and a second by Mr. Doemel to approve the minutes with corrections to road names: Jackson Road to High Ave. Motion carried unanimously.
- b. Discussion and approval of March 5, 2024 Meeting Minutes. A motion was made by Mr. Collins and a second by Mr. Doemel to approve the minutes with corrections to road names: Jackson Road to High Ave. Motion carried unanimously.

4. Staff Report –

- a. Carbon Reduction Program – Ms. Biedermann informed committee that the new cycle rolled out that morning. Applications are due June 30 and eligibility criteria has been expanded but still excludes EV and EV charging.
- b. Counters – Reminder was given to committee that counters are available for use within communities. Ms. Biedermann informed that ECWRPC staff are preparing calendars for summer.
  - i. Discussion on counter request location at Nevada and Harrison. Mr. Collins asked if requests could be done before school goes out for the season.
  - ii. Discussion on prioritizing Strand counter request to be completed before University is out for the season.
- c. Active Transportation Infrastructure Investment Program (ATIIP) – Ms. Biedermann informed committee of new federal funding program with the application close date of June 17, 2024.
- d. Safe Routes to School – Ms. Mayer gave an update of the SRTS program.
  - i. A grant that was received through Fox Cities Greenways to purchase new bikes.
  - ii. A request for proposals was issued in February for study of policies, programs, and built environment influence on child travel to school. Of the three proposals received, Traffic Analysis & Design, Inc. was selected. Two schools in Oshkosh will be selected for case studies.

- e. GO Transit TDP adopted on April 9, 2024.
  - f. Oshkosh MPO EV Readiness Plan will have virtual stakeholder on May 9, 2024 and in person public involvement meeting on May 30, 2024 at Oshkosh City Hall.
  - g. Oshkosh MPO Policy Board Redesignation – Ms. Kramer Badtke update committee on the status of policy board redesignation. The Redesignation Agreement is in draft form. The deadline to have new Policy Board structure in place by September 3, 2024.
5. Discussion of the 2023 Oshkosh Metropolitan Organization State of the System Report – Ms. Roth provided an overview of the updates made to the State of the System report to be in compliance with Federal regulations. These changes include incorporating historical data and trendlines for performance measures in the report to support the Transportation Performance Management and Performance Based Planning and Programming efforts. In addition to these updates, a new MPO Funding and Project chapter was added to the report.
- a. Vote for approval tabled until next meeting.
6. Discussion on Metropolitan Transportation Plan Goals – Vision 2050
- a. Ms. Biedermann gave an overview of the Metropolitan Transportation Plan process and the upcoming public engagement that will be going on throughout the summer. Activities and engagement will in part be facilitated through Social Pinpoint. Information on events will be shared through the Commission’s social media pages.
    - i. Discussion followed committee members asking if the event posts could tag their agencies so that they could be shared through their organization’s social media pages as well.
  - b. Ms. Biedermann facilitated an interactive activity through Mentimeter to display the draft goals and to gauge the importance/feeling of each goal to the various communities and organizations.
7. Next Meeting Date – Monday, June 3, 2024 at 1:30
8. Adjourn – A motion to adjourn was made by Mr. Doemel and seconded by Mr. Collins. The meeting was adjourned at 2:26 pm.

Minutes respectfully submitted by:  
Chris Colla – Associate Transportation Planner  
ECWRPC

**MEETING MINUTES**

**OSHKOSH METROPOLITAN PLANNING ORGANIZATION (MPO)  
TECHNICAL ADVISORY COMMITTEE**

**DATE:** Monday, August 26, 2024

**TIME:** 10:00 am

**PLACE:** Oshkosh City Hall, Room 203—215 Church Avenue, Oshkosh, WI

Chair Rabe called the meeting to order at 1:31 pm.

1. Welcome and Introductions

TAC Members Present

James Rabe (Chair) .....	City of Oshkosh
Jim Collins .....	City of Oshkosh
Bob Doemel.....	Winnebago County Highway Department
Maggie Mahoney.....	Town of Algoma
Nick Weber.....	WisDOT- NE Region
Justin Gierach.....	City of Oshkosh

Staff Members & Guests Present

Craig Moser.....	Deputy Director/MPO Director - ECWRPC
Kim Biedermann.....	Principal Planner - ECWRPC
Kate Blackburn.....	Associate planner - ECWRPC
Chris Colla.....	Associate planner - ECWRPC

2. Public Comment – No public comments received.

3. Election of Vice-Chair. A motion was made by Mr. Collins and seconded by Mr. Rabe to nominate Mr. Doemel as vice chair. Mr. Doemel abstained. Motion carried unanimously.

4. Update on Oshkosh Metropolitan Planning Organization Policy Board Redesignation. Mr. Moser gave a brief update on the process of policy board restructuring for the Oshkosh Metropolitan Planning Organization, noting that four out of eight local municipalities passed resolutions of support, representing 95% of the impacted population within the county. Mr. Moser informed the Committee that the ECWRPC Policy board passed a formal resolution to approve the new structure and redesignation on July 24, 2024. Lastly, Mr. Moser informed Committee members of an orientation session for Policy Board and TAC members on September 5, 2024.

5. Discussion and Action on Proposed Changes to the Surface Transportation Block Grant Program Award for the City of Oshkosh Bowen Street Project. Ms. Biedermann and Mr. Gierach gave an overview of the Bowen Street Project wherein the City of Oshkosh was requesting a change in the original project plans to eliminate bike lanes and maintain on street parking for residents. This comes after the project team conducted community engagement and learned of the community’s desire to maintain on street parking. The property set backs restrict the ability to maintain parking and add bike lanes as well. The Technical Advisory Committee was asked to discuss changes to the project scope and to take action on moving forward with funding.

A motion was made to amend the application by Mr. Doemel and seconded by Mr. Collins. Motion carried unanimously.

6. Presentation and Discussion on Metropolitan Transportation Plan Project Eligibility and Prioritization. Mr. Colla presented the work that has been done to date on the deficiency network and tool created by ECWRPC staff for communities to use to determine project eligibility to be included in the MTP. Discussion followed clarifying the use of the tool and connection to project scoring for funding in the TIP and the ability to track project performance measures throughout the life of the project. It was concluded that the tool should be ready for communities to use by spring/summer of 2025.

7. Next meeting – Not yet scheduled.

8. Adjourn – A motion to adjourn was made by Ms. Mahoney and seconded by Mr. Weber. The meeting was adjourned at 2:16 pm.

Respectively Submitted by  
Kate Blackburn – Associate Transportation Planner  
East Central WI Regional Planning Commission

**TO:** Oshkosh MPO Technical Advisory Committee  
**FROM:** ECWRPC Transportation Staff  
**DATE:** October 24, 2024  
**RE:** Staff Report – Transportation Program

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### Administration

1. **Appleton (Fox Cities) MPO Policy Board and Oshkosh MPO Policy Board Redesignation:** East Central staff worked with the Wisconsin Department of Transportation staff to finalize the redesignation agreement along with the cooperative agreements. East Central staff is continuing to work with the Wisconsin Department of Transportation staff on the cooperative agreement and will have a draft copy for the Policy Board to consider at the meeting in December.

### Roadways

1. **Metropolitan Transportation Plans:** Staff continue to work with residents, stakeholders, local communities, Federal Highway Administration, and WisDOT on the Metropolitan Transportation Plans for the Oshkosh MPO. A presentation on recent community engagement events will be provided during this meeting.

### Active Transportation

1. **Trail Summit 2.0:** ECWRPC staff are working with community partners on planning Trail Summit 2.0. It is anticipated this event will be held in February 2025.

### Safe Routes to School

1. **Built Environment and Active Transportation to and from Schools Study:** Staff is working with Traffic Analysis and Design Inc. to study how the built environment is affecting transportation choices to and from school. Oakwood Elementary School, Read Elementary School, Bonduel Elementary School, and Neenah High School are participating in the study. We completed the first round of community engagement in early September. Additionally, three virtual focus group meetings were held. Key stakeholders were invited to attend and respond to questions. We are currently in round two of community engagement. A survey has been sent to the school communities and general community. TADI is also conducting an engineering study and we will host a third round of engagement after the engineering study is completed.
2. **Educational Campaign:** There are over nine schools within the Oshkosh MPO participating in the “Safe Routes Together” educational campaign this school year. Schools received a banner and yard signs to put out around their school. They also receive monthly newsletters and social media posts with safety tips and reminders to share with the school community.
3. **Walk to School Day:** Walk to School Day was Wednesday, October 9<sup>th</sup>. Nine schools in the Oshkosh MPO participated in the event.

**TO:** Oshkosh MPO Technical Advisory Committee  
**FROM:** Kate Blackburn, Associate Planner  
**DATE:** October 24, 2024  
**RE:** Proposed Resolution OSH-01-24: Adopting the Oshkosh Metropolitan Planning Organization Transportation Improvement Program 2025-2028

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The Transportation Improvement Program (TIP) is a federally required, annually prepared program of transportation projects that will be utilizing federal funding assistance in their design and implementation. East Central Wisconsin Regional Planning Commission has updated the TIP for the Oshkosh MPO, working with WisDOT Central Office, WisDOT Northeast Region, GO Transit, and local government officials to compile the relevant list of projects. Projects that are included in the TIP lie within the Oshkosh MPO planning area boundary. The main table includes projects that fall within the 4-year TIP time horizon, 2025-2028. Projects outside of this four-year period are included in the illustrative table.

The document can be viewed at the following link: <https://www.ecwrpc.org/wp-content/uploads/2024/08/Draft-2025-Oshkosh-TIP.pdf> .

The 30-day public review period for the 2025 Oshkosh TIP began on September 1, 2024 and concluded on October 1, 2024. No public comment was received.

If you have any comments or questions, please send them to Kate Blackburn via email at [kblackburn@ecwrpc.org](mailto:kblackburn@ecwrpc.org).

**Staff Recommendation:** Staff recommends approval of Proposed Resolution OSH 01-24, Adopting the Transportation Improvement Program for the Oshkosh MPO 2025-2028.

**PROPOSED RESOLUTION OSH-01-24**

**ADOPTING THE OSHKOSH METROPOLITAN PLANNING ORGANIZATION  
TRANSPORTATION IMPROVEMENT PROGRAM 2025-2028**

**WHEREAS**, all transportation projects in the Oshkosh Metropolitan Planning Area which are to be implemented with federal funds must be included in the annual elements of the Transportation Improvement Program (TIP) and approved by the MPO as a prerequisite for funding approval, and;

**WHEREAS**, the Transportation Improvement Program identifies transit, pedestrian/bicycle, and highway improvement projects and programs consistent with current transportation plans, and;

**WHEREAS**, a completed and approved TIP is also a prerequisite for continued transportation planning certification, and;

**WHEREAS**, the Oshkosh Policy Board affirms the validity of the transportation plan for the Metropolitan Planning Area, and;

**WHEREAS**, MPO staff has worked with principal elected officials of general purpose local governments, their designated staffs, and private providers to solicit their input into this TIP, and;

**WHEREAS**, in accordance with the Bipartisan Infrastructure Law (BIL)/Infrastructure Investment and Jobs Act (IIJA), coordination has occurred between the MPO, the state and transit operators in programming multimodal projects, and;

**WHEREAS**, all required public participation procedures have been followed;

**NOW THEREFORE, BE IT RESOLVED BY THE OSHKOSH METROPOLITAN ORGANIZATION**

**Section 1:** That the Oshkosh MPO Policy Board adopts the Transportation Improvement Program for the Oshkosh Metropolitan Planning Organization – 2025-2028;

**Section 2:** In accordance with 23 CFR 450.336, the Oshkosh MPO Policy Board certifies that the metropolitan planning process is addressing major transportation issues facing the metropolitan planning area and is being conducted in conformance with all applicable requirements;

**Section 3:** That the Oshkosh MPO Policy Board further certifies that the TIP contains projects that are consistent with the metropolitan plans for the urban area;

**Section 4:** That the Oshkosh MPO Policy Board certifies that the TIP contains only projects that are consistent with the transportation plans for the urban area and recommends that this document be submitted to the appropriate federal and state agencies for approval.

Effective Date: October 24, 2024  
Submitted To: Oshkosh MPO Technical Advisory Committee  
Prepared By: Kate Blackburn, Transportation Planner  
East Central Wisconsin Regional Planning Commission

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Chair  
Technical Advisory Committee  
Oshkosh Metropolitan Planning Organization

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Attest: Melissa Kraemer Badtke–Exe Director  
East Central WI Regional Planning Commission

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Approval Date



**TO:** Oshkosh MPO Technical Advisory Committee  
**FROM:** Melissa Kraemer Badtke, Executive Director/MPO Director  
**DATE:** October 24, 2024  
**RE:** Proposed Resolution OSH-02-24: Amending the 2024 Unified Transportation Work Program and Budget and Requesting an Extension of the Funding Eligibility period to complete work from Calendar Year 2024 in Calendar Year 2025 for the Oshkosh Metropolitan Planning Organization

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The Commission staff assessed the transportation program deliverables as outlined for the 2024 Unified Planning Work Program and budget and are requesting an extension of funding availability for those projects to the 2024 Work Program and Budget. Outlined below are the list of work program activities and projects along with the budget for each of them. Program deliverables and funding will need to be completed and utilized by November 30, 2025.

**1312A – Appleton (Fox Cities) and Oshkosh MPOs Long Range Transportation Plan - \$47,400.00**

- **Metropolitan Transportation Plan - \$47,400.00**
  - ECWRPC staff have been working with local communities, stakeholders, WisDOT, Federal Highway Administration, and Federal Transit Administration to update the Metropolitan Transportation Plans (MTP) for the Appleton (Fox Cities) and Oshkosh MPOs. The program deliverables and funding will need to be completed and utilized by May 30, 2025.

**1321A – Appleton (Fox Cities) and Oshkosh MPOs Short Range Plans - \$88,007.00**

- **Intermodal Freight Facility Study - \$74,007.00**
  - East Central staff have been working with a consultant (CPCS) in partnership with the Green Bay MPO on phase two of the freight intermodal study. Funding will be used to continue this project in 2025, including participation in coalition meetings, the development of working papers, the development of a draft study document, and the development of a final document. The program deliverables and funding will need to be completed and utilized by November 30, 2025.
- **Congestion Management Plan - \$14,000.00**
  - ECWRPC staff have been working with local communities, stakeholders, WisDOT, Federal Highway Administration, and Federal Transit Administration to update the Congestion Management Process for the Appleton (Fox Cities) MPO. The program deliverables and funding will need to be completed and utilized by May 30, 2025.

The amount of these funds total \$135,407.70, with 80% federal funding, 4.9% state funding, and 15.1% local match. Due to unforeseen circumstances, including the significant investment of staff time in the redesignation process, not all of the transportation work program activities as outlined in the 2024 Transportation Work Program and Budget will be completed as originally scheduled. Additional details regarding the work program activities, deliverables and timeline for completion are outlined in the work program document that is included with your meeting materials. Program deliverables and the funding will need to be completed and an invoiced to the Wisconsin Department of Transportation by November 30, 2025.

Staff Recommendation: Staff recommends approval of Proposed Resolution OSH-02-24: Amending the 2024 Unified Transportation Work Program and Budget and Requesting an Extension of the Funding Eligibility period to complete work from Calendar Year 2024 in Calendar Year 2025 for the Oshkosh Metropolitan Planning Organization

## PROPOSED RESOLUTION OSH-02-24

### AMENDING THE 2024 UNIFIED TRANSPORTATION WORK PROGRAM AND BUDGET AND REQUESTING AN EXTENSION OF FUNDING ELIGIBILITY PERIOD TO COMPLETE WORK FROM CALENDAR YEAR 2024 IN CALENDAR YEAR 2025

**WHEREAS**, the final 2024 Transportation Budget and Work Program was adopted by the Commission Board on October 27, 2023, and;

**WHEREAS**, the 2024 Transportation Budget and Work Program was amended by the Commission Board by Resolution 21-24 on March 28, 2024 and by Resolution 39-24 on July 24, 2024, and;

**WHEREAS**, based on circumstances not expected, including significant staff activities pertaining to redesignation of the Appleton (Fox Cities) and Oshkosh MPO policy boards, not all of the activities in the 2024 Unified Planning Work Program will be completed as originally scheduled, and;

**WHEREAS**, the Commission staff continues to work on the development of Metropolitan Transportation Plans of the Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations, and;

**WHEREAS**, work program activities and deliverables identified in the Long Range Transportation Plan and the Short-Range Street and Highway Planning— Intermodal Freight Facility Plan/Congestion Management Process (CMP) will not be completed within the 2024 calendar year, and;

**WHEREAS**, the Commission staff continues to work on the development of Metropolitan Transportation Plans of the Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations, and;

**WHEREAS**, the total funding budgeted in 1312A to completed program deliverables related to the development of the Metropolitan Transportation Plans for the Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations, is \$47,400.00; Federal - \$37,920.00; State - \$2,367.72; and Local - \$7,112.28 and;

**WHEREAS**, the capacity of the agency now exists to complete the unfinished 2024 work program activities and expend these dollars by May 30, 2025;

**WHEREAS**, the Commission staff continues to develop the Congestion Management Process for the Appleton (Fox Cities) MPO, and;

**WHEREAS**, the total funding budgeted in 1321A to completed program deliverables related to the development of the Congestion Management Process for the Appleton (Fox Cities) is \$14,000; Federal - \$11,200.00; State - \$699.33; and Local - \$2,100.67, and;

**WHEREAS**, the capacity of the agency now exists to complete the unfinished 2024 work program activities related to the Congestion Management Process and expend these dollars by May 30, 2025;

**WHEREAS**, the Commission is working in partnership with the Green Bay MPO and has hired a consultant to develop the Intermodal Freight Facility Phase II Study, and;

**WHEREAS**, the total funding budgeted to 1321A for the Intermodal Freight Facility Study, is \$74,007.00; Federal - \$59,205.60; State - \$3,696.80; and Local - \$11,104.60, and;

**WHEREAS**, the capacity of the agency now exists to complete the Intermodal Freight Facility Study – Phase 2 activities and expend these dollars by November 30, 2025, and;

**PROPOSED RESOLUTION OSH-02-24**

**WHEREAS**, the total funding amount estimated to be approximately \$135,407.70 that includes \$108,325.60 federal, \$6,763.85 state, and \$20,317.55 local share would be utilized to complete the work if approved by FHWA and WisDOT in 2025, and;

**NOW THEREFORE, BE IT RESOLVED BY THE OSHKOSH METROPOLITAN PLANNING ORGANIZATION**

**Section 1:** That the Oshkosh MPO Policy Board amends the 2024 Transportation Work Program and Budget to reflect the funding adjustment and the schedule for work based on an extended funding eligibility period to May 30, 2025 and November 30, 2025.

**Effective Date:** October 24, 2024

**Submitted To:** Oshkosh MPO Technical Advisory Committee

**Prepared By:** Melissa Kraemer Badtke, Executive Director/MPO Director

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Chair  
Technical Advisory Committee  
Oshkosh Metropolitan Planning Organization

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Attest: Melissa Kraemer Badtke—Exe Director  
East Central WI Regional Planning Commission

\_\_\_\_\_  
Approval Date

**TO:** Oshkosh MPO Technical Advisory Committee  
**FROM:** Kim Biedermann, Principal Planner  
**DATE:** October 24, 2024  
**RE:** Proposed Resolution OSH-03-24: Adopting the 2025 Unified Planning Work Program and the Annual MPO Self-Certification for the Oshkosh Metropolitan Planning Organization

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The Unified Planning Work Program (UPWP) is developed annually and outlines the planning priorities and projects that will be completed by the MPO staff in the upcoming year. In addition, MPO staff must ensure that the plan is consistent with federal and state regulations and that there is coordination with local communities, the Wisconsin Department of Transportation, Federal Highway Administration, and Federal Transit Administration (23 CFR 450.308(b)).

The draft 2025 Unified Planning Work Program has been developed and East Central staff has met with WisDOT, FHWA, and FTA to discuss the planning priorities and projects for 2025. There will be minor modifications to the work program based on the feedback East Central staff has received.

A copy of the draft 2025 Unified Planning Work Program can be viewed at the following website: <https://www.ecwrpc.org/programs/transportation/work-program-and-budget/>. Items pertaining to the Oshkosh MPO start on page 118 of the document. The deliverables for the extension of funding availability start on page 61 of the document.

Any questions or comments can be emailed to Kim Biedermann at [kbiedermann@ecwrpc.org](mailto:kbiedermann@ecwrpc.org).

The following projects have been identified as priorities within the work program; it should be noted that this is not comprehensive list of projects.

### **Oshkosh Metropolitan Planning Organization**

#### **Metropolitan Transportation Plan Development**

Building off of work completed in 2024, ECWRPC will continue the update process for the Metropolitan Transportation Plan for the Oshkosh MPO with an anticipated adoption date of October 2025.

#### **Title VI Update**

ECWRPC staff will begin the update process for the Oshkosh MPO Title VI Plan with anticipated adoption in October of 2026. Included is continued monitoring and evaluation of the current Title VI plan.

#### **Oshkosh Area Transit Development and Coordination & Title VI Update**

Support GO Transit in implementing their Transit Development Plan, provide staff with technical assistance relating to transit programs and projects, and support transit studies related to Safe and Accessible Transportation Options (SATO) funding.

#### **Safe and Accessible Transportation Options**

Staff will work with community partners to host the Trail Summit 2.0. Additionally, staff will continue to conduct bicycle and pedestrian counts, and conduct ongoing inventory of routes and usage, destinations, and safety data.

#### **E-TIP Software**

Implementation of e-TIP software for tracking projects within the TIP.

**Safe and Accessible Transportation Options**

Continue to assist the Oshkosh MPO with bicycle and pedestrian planning, implementation, and assistance with Complete Streets policy, as needed. Continuation of bicycle and pedestrian counts, and ongoing inventory of routes and usage, destinations, and safety data.

**Program Selection Criteria and Monitoring**

Staff will work with the MPO Technical Advisory Committee and the Policy Board to update the selection criteria for STBG Projects and Carbon Reduction Program.

**GIS Data Analysis and Visualization**

ECWRPC will continue work with the Oshkosh MPO, WisDOT, FHWA, and local stakeholders to update the functional classification of roadways. The GIS team will also continue to monitor data on performance measures and targets related to the State of the System Report, and make necessary updates to the Transportation Hub.

**Performance Measures and Targets**

ECWRPC will continue to work with the Oshkosh MPO and WisDOT on initiatives and projects that continue to move towards the targets set for the performance measures. This includes updating GIS datasets, and updating the Transportation Improvement Program with new performance measures and targets.

Staff received the 2025 Unified Planning Work Program kickoff memo from WisDOT dated August 20, 2024 which included preliminary MPO allocations of Metropolitan Planning (PL) funding from Federal Highway Administration and Federal Transit Administration. The memo also indicated that the allocations for increasing Safe and Accessible Transportation Options (SATO) are once again eligible for 100% reimbursement if used for Complete Streets/SATO eligible planning activities and specifically detailed as such within the MPO's 2025 UPWP.

**Staff Recommendation:** Staff recommends approving Proposed Resolution OSH-03-24: Adopting the Unified Planning Work Program and Budget 2025 for the Oshkosh MPO and Annual MPO Certification.



August 20, 2024

To: MPO Directors and Transportation Planners

This memo contains planning activities for consideration in developing and obtaining approval of your 2025 Unified Planning Work Programs (UPWP). It also provides a table detailing the metropolitan Planning (PL) fund estimates for calendar year 2025.

2025 UPWP Considerations:

When developing your 2025 Work Program, reference [WisDOT's UPWP Handbook](#).

In addition, consider the following planning activities and priorities when developing your 2025 UPWP:

- Work with WisDOT on development of statewide transportation plans including;
- Work with WisDOT on development and approval of Urban Area Boundary adjustments and Metropolitan Planning Area boundaries;
- Include assistance on WisDOT grant applications, if needed;
- Include a webpage link to the current Cooperative Agreement for Continuing Transportation Planning, with signatures and approval date;
- Include the FHWA and FTA logos on the document, along with a credit/disclaimer statement noting that the document was prepared with Federal funds but does not necessarily reflect the official views or policy of the U.S. Department of Transportation;
- Include specific activities that meet the Complete Street/Safe and Accessible Transportation Options requirements;<sup>1</sup>
- Include any Bipartisan Infrastructure Law (BIL) MPO work program activities (i.e., web-based public participation, connecting housing and employment, adding affordable housing organizations to a list of stakeholders, travel demand forecasting/modeling studies, and data gathering);<sup>1</sup>
- Include and/or identify 2021 Planning Emphasis Areas (PEA) activities – [2021 Planning Emphasis Areas \(dot.gov\)](#);
- Support WisDOT's freight planning efforts;
- Performance measure updates needed in the Transportation Improvement Program (TIP) or TIP Amendments;
- Include any anticipated planning activities involving potential direct recipient funding;
- If there are plans to apply for and use any FTA 5304 funds Statewide Planning and Research program (SPR) for transit planning projects in 2025, (which are separate from PL funds) these projects must also be programmed in the MPO's 2025 UPWP (do not include in the PL budget table);
- Any planning activities using federal Discretionary funding (i.e., SS4A) within the MPA needs to be included in the MPO's 2025 UPWP (do not include in the PL budget table).

Complete and submit the UPWP Checklist provided in [WisDOT's UPWP Handbook](#). Provide page numbers in the check box where UPWP items are located, if the item is applicable to your UPWP.

<sup>1</sup>[Bipartisan Infrastructure Law - Fact Sheets | Federal Highway Administration \(dot.gov\)](#)

## 2025 UPWP PL Funding and Non-Federal Match:

The attached table shows the preliminary MPO allocations assuming maximum Complete Streets/Safe and Accessible Transportation Options (SATO) 100% reimbursement of the 2024 PL FHWA 2.5% Set Aside (\$156,875) and the full 2024 PL FTA transferred funding (\$1,859,946)<sup>2</sup>.

There are Non-SATO allocations for each MPO that require 20% non-federal (state and local) match. The FHWA 2.5% SATO and FTA SATO allocations are eligible for 100% reimbursement if used for Complete Streets/SATO eligible planning activities and specifically detailed as such within the MPO's 2025 UPWP.

### Complete Streets/SATO Eligible Activities:

[FTA Dear Colleague Letter Non-Federal Share Waiver for Complete Streets Planning.pdf](#)

[FHWA SPR-PL Waiver Memo.pdf](#)

The FTA Complete Street/SATO 100% reimbursements are only available if SATO activities and corresponding funding amounts are specifically detailed and included in the MPO's 2025 UPWP. Any remaining FTA funding not used for SATO activities will require a 20% non-federal (state and local) match.

### Complete Streets/SATO Calculator:

An individual MPO calculator workbook will be forwarded to each MPO to declare the total funding the MPO will use on eligible Complete Streets/SATO planning activities qualifying for 100% reimbursement. Once the UPWP is approved, funding will need to remain fixed at the approved SATO 100% and Non-SATO 80/20 allocation amounts. Please return these workbooks to the Planning Section by Monday, September 9, 2024.

### Funding Disclaimer:

Disclaimer: the allocation totals listed below are preliminary estimates. Final 2025 Planning (PL) funding amounts are subject to FHWA/FTA final approval of MPO UPWPs.

### Partial Allocation:

Please notify WisDOT BPED if you will not be accepting your total allocation amount by Monday, September 9, 2024, so those funds can be reallocated to the TMAs toward reimbursement of the supplemental fund contributions.

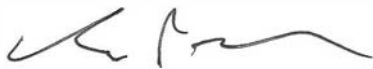
<sup>2</sup> PL Funding formula distributes base funds on population and uses a transfer from the TMAs to the non-TMA MPOs to offset the difference between the funding distributed on population and the non-TMA MPOs target funding level. Non-TMA target fund level was adjusted to \$180,000 Federal funds for a total Federal, State and Local target fund level of \$225,000, based on concurrence from the TMA supplemental fund contributors. For bi-state MPOs, target fund levels are prorated on the percentage of population within Wisconsin.

MPO Work Program Development & Approval Timeline:

ACTIVITY/EVENT	TIMEFRAME	RESPONSIBILITY
WisDOT sends UPWP Kickoff letters to the MPOs	July / August	WisDOT
Draft UPWPs are due to FHWA, FTA and WisDOT	September 1 <sup>st</sup> – 15 <sup>th</sup>	MPO
Fall Work Program Review Meetings	Completed by October 31 <sup>st</sup>	WisDOT, FHWA, FTA
Final Approved UPWP due to FHWA, FTA and WisDOT	November 15 <sup>th</sup> – 30 <sup>th</sup>	MPO
Distribution of final UPWPs	November 15 <sup>th</sup> - 30 <sup>th</sup>	MPO
WisDOT sends endorsement letter to FHWA	Mid –December	WisDOT Planning
Project IDs established, and funds entered in FMIS	Mid –December	WisDOT Planning & BFM
FHWA/FTA approves UPWPs and sends authorization letter to WisDOT	December 23 <sup>rd</sup>	FHWA/FTA
WisDOT sends individual funding letters to MPOs	December 30 <sup>th</sup>	WisDOT Planning

Thank you. Your cooperation with these important planning efforts is greatly appreciated.

Sincerely,



Charles Wade, Director  
Bureau of Planning and Economic Development

cc: Mary Forlenza, FHWA  
Karl Buck, FHWA  
Jason Nordberg, FHWA  
Evan Gross, FTA  
William Wheeler, FTA  
MPO Directors and Transportation Planners  
WisDOT Region Planning Chiefs



2025 MPO Kickoff Funding Allocation Table (assumes maximum SATO 100% reimbursement)

(using federal 2024 PL funding and 2020 census populations)

Percentages adjusted for four decimals

MPO	Total	Federal	State	Local	Federal	State	Local	Total
<b>Appleton</b>								
Non SATO 80/20	\$ 556,731.11	\$ 445,384.89	\$ 27,289.06	\$ 84,057.16	80.00000%	4.90166%	15.09834%	100.00000%
FTA SATO	\$ 135,428.34	\$ 135,428.34	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
FHWA 2.5% SATO	\$ 11,517.28	\$ 11,517.28	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
<b>Beloit</b>								
Non SATO 80/20	\$ 118,968.69	\$ 95,174.95	\$ 5,224.78	\$ 18,568.95	80.00000%	4.39173%	15.60827%	100.00000%
FTA SATO	\$ 28,863.99	\$ 28,863.99	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
FHWA 2.5% SATO	\$ 2,205.11	\$ 2,205.11	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
<b>Dubuque</b>								
Non SATO 80/20	\$ -	\$ -	\$ -	\$ -	0.00000%	0.00000%	0.00000%	0.00000%
FTA SATO	\$ -	\$ -	\$ -	\$ -	0.00000%	0.00000%	0.00000%	0.00000%
FHWA 2.5% SATO	\$ -	\$ -	\$ -	\$ -	0.00000%	0.00000%	0.00000%	0.00000%
<b>Eau Claire</b>								
Non SATO 80/20	\$ 257,325.58	\$ 205,860.46	\$ 12,472.26	\$ 38,992.86	80.00000%	4.84688%	15.15312%	100.00000%
FTA SATO	\$ 62,578.43	\$ 62,578.43	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
FHWA 2.5% SATO	\$ 5,263.89	\$ 5,263.89	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
<b>Fond du Lac</b>								
Non SATO 80/20	\$ 170,535.67	\$ 136,428.54	\$ 6,480.93	\$ 27,626.21	80.00000%	3.80034%	16.19966%	100.00000%
FTA SATO	\$ 41,248.92	\$ 41,248.92	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
FHWA 2.5% SATO	\$ 2,735.26	\$ 2,735.26	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
<b>Green Bay</b>								
Non SATO 80/20	\$ 540,325.07	\$ 432,260.06	\$ 26,484.89	\$ 81,580.12	80.00000%	4.90166%	15.09834%	100.00000%
FTA SATO	\$ 131,437.47	\$ 131,437.47	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
FHWA 2.5% SATO	\$ 11,177.88	\$ 11,177.88	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
<b>Janesville</b>								
Non SATO 80/20	\$ 176,474.56	\$ 141,179.65	\$ 8,553.52	\$ 26,741.39	80.00000%	4.84689%	15.15311%	100.00000%
FTA SATO	\$ 42,916.45	\$ 42,916.45	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
FHWA 2.5% SATO	\$ 3,609.99	\$ 3,609.99	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
<b>La Crosse</b>								
Non SATO 80/20	\$ 227,937.62	\$ 182,350.10	\$ 11,047.87	\$ 34,539.66	80.00000%	4.84688%	15.15312%	100.00000%
FTA SATO	\$ 55,431.64	\$ 55,431.64	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
FHWA 2.5% SATO	\$ 4,662.72	\$ 4,662.72	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
<b>Madison</b>								
Non SATO 80/20	\$ 1,085,062.87	\$ 868,050.30	\$ 53,186.24	\$ 163,826.34	80.00000%	4.90167%	15.09833%	100.00000%
FTA SATO	\$ 263,948.37	\$ 263,948.37	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
FHWA 2.5% SATO	\$ 22,447.11	\$ 22,447.11	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
<b>Oshkosh</b>								
Non SATO 80/20	\$ 185,473.61	\$ 148,378.89	\$ 9,014.59	\$ 28,080.13	80.00000%	4.86031%	15.13969%	100.00000%
FTA SATO	\$ 45,108.03	\$ 45,108.03	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
FHWA 2.5% SATO	\$ 3,804.58	\$ 3,804.58	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
<b>SEWRPC</b>								
Non SATO 80/20	\$ 3,891,644.49	\$ 3,113,315.59	\$ 190,756.11	\$ 587,572.78	80.00000%	4.90168%	15.09832%	100.00000%
FTA SATO	\$ 946,667.07	\$ 946,667.07	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
FHWA 2.5% SATO	\$ 80,508.12	\$ 80,508.12	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
<b>Sheboygan</b>								
Non SATO 80/20	\$ 181,551.21	\$ 145,240.97	\$ 8,799.58	\$ 27,510.66	80.00000%	4.84689%	15.15311%	100.00000%
FTA SATO	\$ 44,151.03	\$ 44,151.03	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
FHWA 2.5% SATO	\$ 3,713.84	\$ 3,713.84	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
<b>Superior</b>								
Non SATO 80/20	\$ 66,625.35	\$ 53,300.28	\$ 3,229.29	\$ 10,095.78	80.00000%	4.84694%	15.15306%	100.00000%
FTA SATO	\$ 16,202.47	\$ 16,202.47	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
FHWA 2.5% SATO	\$ 1,362.92	\$ 1,362.92	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
<b>Wausau</b>								
Non SATO 80/20	\$ 189,005.38	\$ 151,204.31	\$ 9,160.87	\$ 28,640.20	80.00000%	4.84689%	15.15311%	100.00000%
FTA SATO	\$ 45,963.80	\$ 45,963.80	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
FHWA 2.5% SATO	\$ 3,866.33	\$ 3,866.33	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%

	Total	Federal	State	Local	Federal	State	Local	Total
Non SATO 80/20	\$ 7,647,661.24	\$ 6,118,129.00	\$ 371,700.00	\$ 1,157,832.24	80.00000%	4.86031%	15.13969%	100.00000%
FTA SATO	\$ 1,859,946.00	\$ 1,859,946.00	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
FHWA 2.5% SATO	\$ 156,875.00	\$ 156,875.00	\$ -	\$ -	100.00000%	0.00000%	0.00000%	100.00000%
<b>TOTAL</b>	<b>\$ 9,664,482.24</b>	<b>\$ 8,134,950.00</b>	<b>\$ 371,700.00</b>	<b>\$ 1,157,832.24</b>				

## PROPOSED RESOLUTION OSH-03-24

### ADOPTING THE 2025 UNIFIED PLANNING WORK PROGRAM AND ANNUAL MPO SELF-CERTIFICATION FOR THE OSHKOSH METROPOLITAN PLANNING ORGANIZATION

**WHEREAS**, the East Central Wisconsin Regional Planning Commission has been designated by the Governor as the Metropolitan Planning Organization (MPO) for the Oshkosh Metropolitan Planning Area, and;

**WHEREAS**, the Oshkosh MPO, with representation from all jurisdictions within the planning area, has the responsibility to direct, coordinate, and administer the transportation planning process in the planning area, and;

**WHEREAS**, the Federal Highway Administration and the Federal Transit Administration, under 23 CFR and 49 CFR 616, requires the development of a Unified Planning Work Program, and;

**WHEREAS**, the Policy Board has reviewed the transportation planning activities outlined in the 2025 Unified Planning Work Program and finds them consistent with the transportation planning process and desires of the MPO, WisDOT, FTA, and FHWA;

### NOW THEREFORE, BE IT RESOLVED BY THE OSHKOSH METROPOLITAN PLANNING ORGANIZATION

**Section 1:** The Oshkosh Metropolitan Planning Organization adopts the 2025 Unified Planning Work Program for the Appleton MPO and directs staff to submit the document to the Wisconsin Department of Transportation, the Federal Highway Administration and the Federal Transit Administration, and;

**Section 2:** The Oshkosh Metropolitan Organization adopts the projects in the Special Projects section of the Unified Planning Work Program that pertain to projects within the MPO's boundaries, including Valley Transit's Section 5304 grant for the Transit Development Plan update, and;

**Section 3:** That in accordance with 23 CFR 450.336 the Oshkosh MPO hereby certifies that the metropolitan transportation planning process is addressing major issues facing the metropolitan planning area and that these efforts are being conducted in accordance with all the applicable requirements of:

1. 23 U.S.C 134 and 49 U.S.C 5303, and this subpart;
2. In non-attainment and maintenance areas, Sections 174 and 176 (c) and (d) of the Clean Air Acts as amended (42 U.S.C. 7504, 7506 (c) and (d)) and 40 CFR part 93;
3. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
4. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age employment or business opportunity;
5. Section 11101(e) of the Infrastructure Investment and Jobs Act (Public Law No.: 117-58) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in DOT funded projects; 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway constructions contracts;
6. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq.*) and 49 CFR Parts 27, 37, and 38;

- 7. The Older Americans Act, as amended (42 U.S.C. 6102), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- 8. Section 324 of title 23, U.S.C. regarding the prohibition of discrimination based on gender; and discrimination against individuals with disabilities.

Effective Date: October 24, 2024  
Prepared For: Oshkosh MPO Technical Advisory Committee  
Prepared By: Kim Biedermann, Principal Planner

\_\_\_\_\_  
Chair  
Technical Advisory Committee  
Oshkosh Metropolitan Planning Organization

\_\_\_\_\_  
Attest: Melissa Kraemer Badtke–Exe Director  
East Central WI Regional Planning Commission

\_\_\_\_\_  
Approval Date

**TO:** Oshkosh MPO Technical Advisory Committee  
**FROM:** Kim Biedermann, Principal Planner  
**DATE:** October 24, 2024  
**RE:** Proposed Resolution OSH-04-24: Approving the Oshkosh Metropolitan Planning Organization Electric Vehicle Readiness Plan

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The Bipartisan Infrastructure Law (2021) established the National Electric Vehicle Infrastructure (NEVI) Program aimed at creating a national network of electric vehicle chargers along the designated alternative fuel corridors (AFCs), which are primarily interstate highways. The program allocates five billion in funding over five years to build out the electric vehicle infrastructure to accelerate electric vehicle adoption and help the US meet the national carbon reduction goals.

WisDOT created the Wisconsin Electric Vehicle Infrastructure (WEVI) Plan in 2022 making it eligible to receive the allocated portion of 78 million dollars to build out electric vehicle infrastructure along the AFCs in the state.

In August 2023, the Oshkosh MPO entered into contract with SRF Consulting to create the Oshkosh MPO Electric Vehicle Readiness Plan, aimed at preparing the Oshkosh metropolitan region for the future of electric vehicle infrastructure needs. Key components of the Plan include:

- Future Projections and Charging Needs: Outlines two possible scenarios for the level of EV adoption and the estimated number of charging ports needed to support the estimated number of vehicles.
- Charging Station Operations and Maintenance: Description of three alternatives for the ownership and operating of the infrastructure.
- Implementation on Public Property: Strategy for installation of chargers on city-owned property.

A draft of the EV Readiness Plan can be found online at: <https://www.ecwrpc.org/programs/fox-cities-and-oshkosh-mpo/>.

**Staff Recommendation:** Staff recommends the approval of Proposed Resolution OSH-04-24: Approving the Oshkosh Metropolitan Planning Organization Electric Vehicle Readiness Plan.

**PROPOSED RESOLUTION NO. OSH-04-24**

**APPROVING THE OSHKOSH METROPOLITAN PLANNING ORGANIZATION ELECTRIC VEHICLE READINESS PLAN**

**WHEREAS**, the East Central Regional Planning Commission is the designated Oshkosh Area Metropolitan Planning Organization (MPO), and;

**WHEREAS**, national and statewide plans have been developed that examine corridors for electric vehicle infrastructure (EV), and;

**WHEREAS**, EV readiness plans can help communities plan for EVs and EV-related infrastructure, and;

**WHEREAS**, the I-41 corridor has been federally identified as an alternative fuel corridor in the National Electric Vehicle Initiative (NEVI) Program and whereas a number of locations along the I-41 corridor are labeled as potential Electric Vehicle Supply Equipment site, and;

**WHEREAS**, the current Long-Range Transportation Plan for the Oshkosh Metropolitan Planning Organization identifies minimizing environmental disruption and maintaining environmental quality as a goal, and;

**WHEREAS**, the transition to EVs and EV infrastructure supports this goal, and;

**WHEREAS**, the East Central Wisconsin Regional Planning Commission entered into a contract with SRF Consulting (Consultant) in August 2023 to develop an EV Readiness Plan, and;

**WHEREAS**, the Consultant examined local, state, and national data; worked with stakeholders on input and insight; and developed the plan, and;

**WHEREAS**, the Oshkosh MPO EV Readiness Plan provides guidance on a pilot program and placement recommendations for communities in the MPO to consider,

**NOW THEREFORE, BE IT RESOLVED BY THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION:**

**Section 1:** That the Oshkosh MPO approves the EV Readiness Plan.

Effective Date: October 24, 2024

Submitted To: Oshkosh MPO Technical Policy Committee

Prepared By: Kim Biedermann, Principal Planner

\_\_\_\_\_  
Chair  
Technical Advisory Committee  
Oshkosh Metropolitan Planning Organization

\_\_\_\_\_  
Attest: Melissa Kraemer Badtke—Exe Director  
East Central WI Regional Planning Commission

\_\_\_\_\_  
Approval Date

**TO:** Oshkosh MPO Technical Advisory Committee (TAC)  
**FROM:** Kate Blackburn, Associate Planner  
**DATE:** October 24, 2024  
**RE:** Presentation and Discussion of Metropolitan Transportation Plan Public Engagement Survey Results

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East Central Wisconsin Regional Planning Commission Staff, with the help of stakeholders and community partners, distributed a public engagement survey as part of the Metropolitan Transportation Planning process. The survey was open from April 25, 2024 to August 30, 2024, and was hosted on Survey Monkey. Materials were sent out to community partners, with a link and QR code, as well as templates for either print or online survey distribution.

The survey received 27 responses, with most respondents who started the survey completing it in its entirety. While several questions had constrained responses, there were many opportunities for respondents to include narrative, either by adding answers under the “other, please specify” option, featuring comments at the end of the survey, or by identifying specific locations on the social pinpoint site. This mix of question types provided great insight into public perception of the transportation system. Results of the survey and social pinpoint interactive map can be found in the associated PowerPoint presentation.

Comments or questions can be sent to Kate Blackburn via email at [kblackburn@ecwrpc.org](mailto:kblackburn@ecwrpc.org).

**Staff Recommendation:** This memo is informational only; TAC discussion and feedback is encouraged.