

**MINUTES
ECONOMIC DEVELOPMENT COMMITTEE MEETING
East Central Wisconsin Regional Planning Commission**

Date: Wednesday, July 10, 2024 – In Person

1. Welcome and Introductions

Mr. Bougie welcomed attendees to the meeting and called the meeting to order at 12:00 P.M.

2. Roll Call

Introduction of Alternates, Staff, and Guests.

Committee Members Present:

Jerry Bougie (Alt. for Jon Doemel) Winnebago County
 Kara Homan (Alt. for Jake Woodford) City of Appleton
 DuWayne Federwitz Waupaca County
 Gene Caldwell Menominee County
 Mark Rohloff (Alt for Matt Mugerauer) City of Oshkosh
 Ken Capelle Shawano County
 Karen Lawrence..... Outagamie County

Committee Members Absent:

Sam Kaufman Fond du Lac County
 Alice Connors..... Calumet County

ECWRPC Staff and Guests Present:

Melissa Kraemer Badtke Executive Director
 Craig Moser Deputy Director
 Mike Zuege GIS Manager
 Joe Stephenson..... Senior Planner
 Leann Buboltz..... Administrative Coordinator

3. Approval of Agenda / Motion to Deviate A motion was made by Mr. Caldwell and second by Mr. Federwitz to approve the Agenda as presented. Motion carried unanimously.

4. Public Comment - There was no public comment.

5. Election of Chair and Vice Chair

- A. Nomination for Committee Chair. Ms. Homan nominated Mr. Bougie for the Committee Chair position with a second by Mr. Caldwell.
 A motion was made by Ms. Homan and second by Mr. Caldwell to approve of Mr. Bougie to serve as the Economic Development Committee Chair for a 2-year term. Motion carried unanimously.
- B. Nomination for Committee Vice Chair. Mr. Bougie nominated Ms. Homan for Committee Vice Chair position with a second by Mr. Caldwell.
 A motion was made by Mr. Federwitz and second by Mr. Caldwell to approve of Ms. Homan to serve as the Economic Development Committee Vice Chair for a 2-year term. Motion carried unanimously.

6. Approval of the Minutes of the January 3, 2024 Economic Development Committee Meeting. A motion was made by Ms. Homan and second by Mr. Bougie to approve the minutes as presented. Motion carried unanimously.

7. Special Order of Business

- A. Presentation on Economic Development Program – Mr. Craig Moser and Mr. Joe Stephenson, Economic Development Lead presented an overview of the key components of the Program as a

whole and also shared a power point on The Small Community Technical Assistance Program activities within the region to the Committee members. He shared the workshops are held within one day which assists municipality develop an actual 'Plan in a Day'. Ms. Kraemer Badtke shared that staff are looking at various avenues of funding to make this Program available annually and self-sustaining. Mike Zuege-GIS Manager explained the ECWRPC the GIS Hub's available to the public which are used to obtain various demographic data and information within the region as well as Statewide. Mr. Moser indicated that staff has a newly developed Drone Program that will be launched soon to assist municipalities in those needs.

8. Announcements and Updates

A. Staff Report (Not all inclusive)

Association of Wisconsin Regional Planning Commissions (AWRPC) 2024 Annual meeting and Summit. Mr. Joe Stephenson on behalf of East Central presented on the Small Community Technical Assistance Program, which was well received by the group.

9. Business / Action Items – Nothing to report

10. Informational / Discussion Items

A. County Roundtable Discussion (*as time permits*)

1. Waupaca County – Updating the courthouse with the costs of \$35 million.
2. Menominee County – Recently opposed an ATV Ordinance due to the trespass violation.
3. Winnebago County – Big events happening currently are; Lifefest, July EAA event and a music festival (Cross Roads USA)

11. Establish Time and Place for Next Commission Meetings

A. **Economic Development Committee Meeting:** The next Economic Development Committee meeting will take place on Wednesday, October 2nd at 1:00 p.m. Further details will be forthcoming.

B. **Commission Meeting:** The next Commission Board meeting is scheduled for Wednesday, July 24, 2024 at 10:00 a.m. at the Waupaca County Courthouse, 811 Harding Street-Room LL42 (lower level), Waupaca, WI 54981.

12. Adjourn – A motion was made by Ms. Homan and a second by Ms. Lawrence to adjourn the meeting. Motion carried unanimously with the time noted at 12:53 PM.

Respectfully submitted by
Leann Buboltz – ECWRPC Administrative Coordinator